

# Women Win Internship

<b>Position:</b> Intern - Ignita	<b>Start Date:</b> September 2024
<b>Department:</b> Ignita Brand	<b>End Date:</b> February 2025
<b>Time commitment:</b> Minimum 3 days per week (between Monday-Thursday)	<b>Paid Stipend:</b> €300 per month
<b>Location:</b> Intern is expected to work mainly CET hours to connect with colleagues and collaborate with the team, but home base is flexible.	

## ABOUT WOMEN WIN

Founded in 2007, [Women Win](#) (WW) is a global multi-dimensional women's fund guided by the vision of a future where every girl and woman\* exercises their rights. WW collaborates with diverse partners to increase the assets, access, voice, and agency of women and girls around the world. Our work focuses on investing in and providing support for a diverse global portfolio of partners. We also aim to influence a wide range of cross-sector stakeholders and broker unusual partnerships. Women Win works to advance girls' and women's rights amidst the scarce resources currently available for feminist movements.

Our programmatic work is distributed across three "Brands" which all serve WW's overall vision, but each with their own unique mission:

- [GRLS](#): Advance the playing field that progresses gender equity in sport & through play;
- [Win-Win Strategies](#): Build bridges to advance girl's and women's economic resilience through impactful partnerships and holistic approaches.
- [Ignita](#): Resource feminist initiatives, activists and movements to drive change on their own terms by offering a safe and responsive infrastructure.

WW's work is also supported by:

- our **Finance and Operations** team which delivers outstanding back of the house services that are pivotal in driving our strategy and growth;
- our **Learn** team which drives learning, innovation and knowledge management;
- our **Influence** team which focuses on resource mobilisation, thought leadership and communications coordination across the organisation.
- our **People & Culture** team which focuses on Women Win's values and leadership ethos to create and maintain a unique and fun working environment and sustain a diverse, thriving team

## ABOUT IGNITA

The work of Ignita includes pooled funding mechanisms, fiscal sponsorships, shared governance approaches, participatory grantmaking and learning communities. The team oversees a range of partnerships with organisations fiscally hosted at Women Win. We champion transformative philanthropy by disrupting the philanthropic sector to acknowledge and challenge unequal power structures. We strengthen movements and network building by fostering trust-based connections and collaborations that drive meaningful and collective change.

## ABOUT THE INTERNSHIP

As an intern working alongside the Ignita team, you will work with enthusiastic and highly motivated colleagues with experience in various fields (corporate, NGO, foundation, government), and a brand that is in constant growth and evolution.

An internship experience within Women Win presents a range of opportunities including, gaining understanding of the fiscal sponsorship landscape and the role of intermediaries in supporting social and feminist movements, work experience related to non-profit, women's rights and private philanthropy, and deepening knowledge pertaining to funds, project management, and partnership development.



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## POSSIBLE INTERN ACTIVITIES

- Conduct desk-based research to further develop our understanding of Ignita's unique value proposition within the fiscal sponsorship field
- Support with curation of & dialogue in our communities (women's funds, fiscal sponsors, private philanthropy)
- Participate in learning exchanges within the funds' communities, capture learnings and analyse outcomes
- Support with interviews and/or surveys for data collection, and qualitative and quantitative data analysis as required
- Support the team in compiling information and writing project reports
- Administrative support for some projects, including scheduling, preparing meeting agendas, taking notes and providing follow up on action items
- Administrative support for our partners' grantmaking and contracting processes
- Join team meetings to further experience non-profit sector work, fiscal sponsorship and management

## YOUR PROFILE

- You are currently studying or recently finished (in the last 6 months) in one or more of the following fields: public policy, gender studies, business administration, international development/affairs.
- You have an affinity with the vision and mission of Women Win
- You are fluent in English, additional languages are a plus
- You are a team player with an open attitude and have the willingness to learn
- You have good communication skills, both oral and written
- You have a curious mindset and adaptable working style; you can take initiative and have the ability to problem solve.
- You are keen to be part of and can work in a fast-paced, often ambiguous environment.
- You have your own equipment to work remotely (computer with working microphone, camera and good internet connection)
- Experience using Microsoft Excel and some experience with data analysis highly desirable.

## OUR OFFER

- Enjoy a flexible and remote working arrangement - enabling an optimal balance between work and personal life
- Benefit from a positive work environment which is collaborative, solutions-oriented, and impact-driven
- Join a culturally diverse team who is passionate about gender justice
- Gain work experience related to non-profits, women's rights and private philanthropy. Gain knowledge and skills in project management, partnership development and work in funds.

## HOW TO APPLY

Are you interested in helping us create collective and sustainable social change? Please complete your application via [this survey](#). Please include the following documents as one file in your application:

- Motivation letter in English outlining how your skills and experience make you the best candidate for this internship position, what you would like to learn and focus on during your internship and why you'd like to join our team.
- English resume/CV

Please note, there are many intern positions open at the same time, please only apply for one position. Applications are open for the internships until **Monday 22<sup>nd</sup> July 2024 17:00 CEST**.

*Women Win is an equal opportunities employer and strongly committed to diversity, equity, inclusion and building a multicultural environment. We encourage applications from all suitably qualified and*



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*experienced people! Women, those identified as female and/or non-binary, and people from minority backgrounds are strongly encouraged to apply for this position.*



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